



KURT P. HENKE
Fire Chief

Sacramento Metropolitan Fire District

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BOARD OF DIRECTORS – ACTION SUMMARY Thursday, May 24, 2012 – 6:00 p.m.

City of Rancho Cordova City Hall-Council Chambers
2729 Prospect Park Drive
Rancho Cordova, California

CALL TO ORDER

The meeting was called to order by Director Clark. Board Members present: Clark, Monk, Newcomer, Pierson, Scheidegger. Directors Goold, Jones, Kelly, Orzalli, absent. Staff: Deputy Chief Holbrook, Board Clerk Tilson, General Counsel John Lavra.

PLEDGE TO FLAG

METRO CABLE 14 ANNOUNCEMENT

The open session meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, May 26 at 1:00 PM and Monday, May 28 at 6:00 PM on Channel 14; Webcast at www.sacmetrofire.ca.gov. A DVD copy is also available for checkout from any library branch.

The open session meetings are also available for viewing on the District website at www.sacmetrofire.ca.gov

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

OLD FIRE STATION NO. 111 AND FIRE ENGINE #2 RESTORATION–Roger Mitchell

Roger Mitchell provided copies of an article in the Northern California Regional Group of the Horseless Carriage Club of America newsletter regarding the fundraiser dinner held April 28, 2012, for the restoration of Rio Linda's Fire Engine No. 2. At the fundraiser dinner, the Restoration Committee was presented with a Proclamation on behalf of the County Board of Supervisors and a check for \$5,000 from Supervisor Roberta MacGlashan in support of the on-going work on the project.

Mr. Mitchell presented a letter to Director Monk and read it into the record from the Friends of Station #111 and Fire Engine #2 Projects thanking him and his wife for their generous donation of \$500 towards this project. He invited everyone to tour the building and observe their progress on the project.

CONSENT AGENDA:

1. **Board Meeting Action Summary – April 12, 2012**
2. **Disclosure of Material Expenditure – iPads and Accessories
From CDW-G -- \$55,753.75**
3. **Disclosure of Material Expenditure – Eden Annual License -
Tyler Technologies -- \$61,437.37**

- **Board Action:**

Pierson/Scheidegger—Approve the Consent Agenda. Roll Call: Directors Clark, Monk, Newcomer, Pierson, Scheidegger, AYE. Directors Goold, Jones, Kelly, Orzalli, absent. Motion passed.

ACTION ITEM(S):

1. **Resolution No. 2012-63—Redistricting Division/Election Boundaries
of the Sacramento Metropolitan Fire District—(Board Clerk Tilson)**

- District division boundaries are required to be adjusted in accordance with Section 22000(a) of the Elections Code as a result of the 2010 decennial Census so that each division is equal in population, as far as practicable.
- At a Special Board Workshop meeting held January 10, 2012, the Board reviewed a proposed Redistricting Map Version 3 along with substantiating statistical data to establish new divisional boundaries. The revised map was referred to the regular Board meeting of January 12, 2012, and action was taken to approve the proposed Redistricting Map and direct staff to prepare the necessary documents and Resolution to officially adopt the final map.
- The recommendation of the Sacramento County Registrar of Voters was followed to establish six divisions north of the American River and three south of the river to accommodate population changes. The new Redistricting Map has a 9% population differential which meets the legal requirement of no more than 10%.
- Exhibits to the Redistricting Resolution include a map of the current division boundaries (Exhibit "A"), legal descriptions of the nine (9) adjusted division boundaries (Exhibit "B"), and the Final District and Election Boundary Map, May 2012 (Exhibit "C").
- Recommend the Board of Directors adopt the Resolution providing for the adjustment of the Division Boundaries in accordance with the May 2012 Final District and Election Boundary Map of the Sacramento Metropolitan Fire District.

- **Board Action:**
Monk/Scheidegger—Adopt the Resolution. Roll Call: Directors Clark, Monk, Newcomer, Pierson, Scheidegger, AYE. Directors Goold, Jones, Kelly, Orzalli, absent. Motion passed.

2. Resolution No. 2012-64 – Authorizing the Contract for Services with SST Benefits Consulting Services re: District’s 457 Deferred Compensation Plan—(Dave Smith)

- The Deferred Compensation Committee completed a Request for Formal Proposal for a consultant. The consultant is necessary to ensure the “Plan” continues to follow all IRS code 457 regulations and will also assist the committee in an upcoming Request for Proposal (“RFP”) for a Third Party Administrator (“TPA”) for the “Plan”. The Committee reviewed the four proposals received and selected SST Benefits Consulting as the finalist.
- The Board of Directors previously authorized the Committee to hire a consultant to assist in managing this voluntary employee benefit according to the IRS code 457. In the past the Committee has had two five-year contracts with a consultant.
- SST Benefits Consulting was selected based on their ability to meet all of the proposal requirements in the “RFFP” at the lowest cost.
- There will be no financial impact by adopting the recommendation except the commitment of staff time during implementation. The District Plan is funded through a revenue sharing agreement with the TPA. The committee expects to spend approximately \$130,000 during this five-year contract.
- Recommended the Board adopt the Resolution approving SST Benefits Consulting as the consultant for the Committee and authorizing the Fire Chief to sign the agreement.
- **Board Action:**
Scheidegger/Pierson—Adopt the Resolution. Roll Call: Directors Clark, Monk, Newcomer, Pierson, Scheidegger, AYE. Directors Goold, Jones, Kelly, Orzalli, absent. Motion passed.

**3. Resolution No. 2012-65 – Authorizing the Chief Financial Officer to Execute an Agreement with NBS for Cost Allocation Plan, Capital Facilities Fees, and Special Tax Administration Financial Services—
(CFO McFarlane)**

- A Request for Proposals was issued and four responses from consulting firms were received to provide services for the administration of the Sloughhouse Special Tax, development of an updated Cost Allocation Plan, and updating the District's Capital Facilities Fees. The comprehensive proposal submitted by NBS was the highest rated and the lowest in terms of overall cost.
- The last cost allocation plan and facilities fee updates were done in 2005. Updates are needed to determine if the District is fully recovering its cost of providing services or the extent to which it is subsidizing recoverable services with general property tax revenue and to ensure that new development is charged its fair share of the capital costs associated with serving new areas.
- The annual Sloughhouse Special Tax administration has been performed in-house in the past. Staff feels this can be accomplished more economically by having an outside firm specializing in this field perform the work. NBS has an excellent track record of finding additional revenue from missed parcel splits and/or misallocated parcels sufficient to recoup the cost of providing the service.
- The scope of services included in the RFP were outlined in detail, with the following cost breakdown for services to be provided:

Cost Allocation Plan	\$16,255 (one-time)
Capital Facilities Fee Update	\$29,920 (one-time)
Special Tax administration	\$4,950 (annual)

The Cost Allocation Plan and Capital Facilities Fee outlays will be fully recovered from increased fee and reimbursement revenue. The cost of the annual Special Tax Administration is expected to be recouped from staff-time savings and additional revenue generated from a Sloughhouse parcel audit.

- Staff recommended adoption of the Resolution authorizing the Chief Financial Officer to execute the agreement with NBS.
- **Board Action:**

Scheidegger/Monk—Adopt the Resolution. Roll Call: Directors Clark, Monk, Newcomer, Pierson, Scheidegger, AYE. Directors Goold, Jones, Kelly, Orzalli, absent. Motion passed.

4. Bid Award – iPad Based Electronic Patient Care Reporting System (e-PCR) **(Assistant Chief Daniels)**

- Staff proposed that the Sacramento Metropolitan Fire District purchase and implement an electronic patient care reporting (e-PCR) system in order to streamline operations and reduce costs associated with the documentation and billing process of emergency medical calls for service.
- The e-PCR system will provide for near instantaneous transmission of data to our ambulance billing contractor. Data elements can be automatically extracted from the e-PCRs and utilized for immediate billing, medical documentation review, and review for CQI. Paramedics can receive information on the number of IVs established, Endo Tracheal (ET) tubes performed, and the success rate of various skills employed in the delivery of emergency medical care.
- After reviewing options for the e-PCR system, it was determined that the “New” iPad would be preferable to a laptop PC in terms of function and price. The total number of iPads required for the e-PCR system is 81: one (1) for each line apparatus, Battalion Chief, and EMS Division. Following is the cost comparison between the New iPad and laptop PC:

Cost Comparison- Laptops verses iPad 3

- Laptop cost $\$1,500 \times 81 = \$121,500$
- New iPad cost $\$730 \times 81 = \$59,130$
- The cases, chargers, and accessories associated with the iPads add an additional \$9,253 to the above cost. The Mobile Data Management software needed to support the iPad infrastructure is an additional cost of \$2,000; and the extended warranty cost adds another \$8,000 to provide coverage over the expected three-year life of the device.

Formal Proposal for e-PCR Solution (Software)

- In response to a request for a formal bid proposal (RFP) on April 16, 2012, two companies submitted a proposal: Forté Holdings, Inc. (i-PCR) and Zoll. Both systems were evaluated on responses to the RFP and component compliance with the 32 specifications identified in the RFP. Their products were demonstrated on May 1, 2012.

Summary of Key Compliance Features

- Compatibility with the New iPad
- Nemsis and HIPAA compliant
- Integration to our Firehouse Reporting System & cardiac monitors
- Automated billing and data integration
- Training support (no cost to District)

Forte Holdings Inc. met all 32 feature specifications, while Zoll met 14 of the 32 specifications outlined in the RFP.

- The move to e-PCR will require a contract with the software vendor and the purchase of mobile computer equipment. Cost of the service agreement with Forte Holdings Inc. is \$147,050 for the first year, and \$112,050 annually for subsequent years. In addition, the hardware and accessory costs for the first year are approximately \$79,100 and will be acquired under our master purchase agreement for computer equipment and will be the subject of a separate Board action.
- Staff recommended the District award the RFP for the e-PCR solution to Forté Holdings Inc.
- **Board Action:**
Pierson/Scheidegger—Approve the staff recommendation and award the bid to Forté Holdings, Inc. Roll Call: Directors Clark, Monk, Newcomer, Pierson, Scheidegger, AYE. Directors Goold, Jones, Kelly, Orzalli, absent. Motion passed.

5. Revisions to Current Board Policy—(Deputy Chief Wells)**A. Alternative Work Schedules Policy #21.006.02 (formerly #122.01)**

- Various portions of the policy were revised and streamlined into a more useable document as highlighted and is being referred to the full Board by the Policy Committee.
- Staff recommended the Board approve the policy.
- **Board Action:**
Newcomer/Monk—approve the staff recommendation. Roll Call: Directors Clark, Monk, Newcomer, Pierson, Scheidegger, AYE. Directors Goold, Jones, Kelly, Orzalli, absent. Motion passed.

6. Resolution No. 2012-67 – Authorizing Multiple Award Schedule for Construction Manager At Risk—(Deputy Chief Arend)

- On February 28, 2012 staff released a Request for Formal Proposal (RFFP) for Construction Manager at Risk services (CMAR). The following six firms responded:
 - Blach Construction
 - Otto Construction
 - Roebbelen Construction
 - Rudolph & Sletten
 - Turner Construction
 - Vanir Construction
- A review panel of Deputy Chief Duane Arend, Mark Jones, Logistics/Purchasing Manager, and Steve Borglund, Facilities Supervisor, completed a thorough review and scoring of the submittals. Based on that scoring, it is recommended that all six companies receive Board approval to be listed as firms available to Metro Fire for Construction Manager at Risk services.
- Upon approval by the Board, these firms will have the ability to bid as the District's Construction Manager at Risk for various construction projects. This approved list will remain in effect for an initial period not to exceed five (5) years with an option to extend for not more than two (2) additional years. The District reserves the right to remove any of the firms from the approved list for lack of performance, and the right to not use a Construction Manager at Risk for any particular construction project.
- The District has ongoing needs for Construction Manager at Risk services for the development of tenant improvements and new construction at various sites throughout the district, including, but not limited to:
 - construction of new fire stations and related facilities
 - renovation of existing fire stations and related facilities
 - development of training facilities
 - improvements on existing properties
 - solar/green energy installations
- Staff anticipates significant savings in staff time and costs by establishing a multi-firm list to bid Construction Manager at Risk services. This will provide for the ability to identify and reduce delays in project completion, reduce errors and confusion during the construction process, and eliminate wasted management time coordinating construction projects, which can be more efficiently accomplished through a Construction Manager at Risk.

- General Counsel Lavra stated this list provides flexibility in selecting a firm after bids are received but there is no requirement to use any of firms.
- Staff recommends approval and adoption of the resolution.
- ***Board Action:***
Newcomer/Scheidegger—Adopt the Resolution. Roll Call: Directors Clark, Monk, Newcomer, Pierson, Scheidegger, AYE. Directors Goold, Jones, Kelly, Orzalli, absent. Motion passed.

**7. Selection of Construction Manager at Risk for Armstrong Building—
(Deputy Chief Arend)**

- The Sacramento Metropolitan Fire District is currently planning two separate construction projects located in the east end of the second floor of the District's Headquarters located at 10545 Armstrong Ave, Mather, CA. The two projects include: 1) a federal grant funded project to install an Exercise Simulation Center (ESC) for the training and exercise of Emergency Operations Center (EOC) personnel, command staff and public officials, and 2) tenant improvements to provide office space for the District's Fire Prevention Bureau personnel and public assembly space large enough to accommodate the District's Board meetings.
- The federal grant funded project is a "turnkey" project whereby the District enters into a fixed price contract and the vendor delivers the project ready to use. The second project is to develop space for the District's regular business needs and is subject to public contracting law including bidding requirements.
- In planning the projects an issue has developed regarding the District obligation to select contractors competitively on the project that is not being completed by the federally funded vendor as a "turnkey". The two projects discussed above are not only adjacent to one another but actually overlap in several aspects. Complicating the matter, the vendor for the turnkey project has already selected a contractor to complete the construction of the ESC project. Understanding the District's obligations under public contracting law and at the same time striving to successfully deliver the two projects and maximize the resources available, staff has sought a solution from professionals familiar with the issues.

- MFDB Architects Inc. has been involved in the design and build-out of the Metro Fire's tenant improvement work on the second floor, west wing at 10545 Armstrong Avenue, Mather (Metro Fire Headquarters). They have also been responsible for the subsequent conceptual space planning for two additional projects that will occupy the east wing of the second floor of Headquarters. Tyler Babcock, MFDB Architects Inc.'s Principal, submitted a letter outlining their concerns when utilizing two separate contractors for two adjacent projects.
- Gregory P. O'Dea, Longyear, O'Dea & Lavra, LLP, District's General Counsel, previously advised Staff that the Public Contract Code requires construction projects such as this to advertise for competitive bids, unless exceptions exist. After Mr. O'Dea reviewed the letter from Mr. Babcock, he issued a written legal opinion that the required exception to the competitive bidding requirements exists, permitting the District to utilize the same contractor as the grant-funded EOC Simulator project, Blach Construction.
- In summary, based on the professional opinions requested from MFDB Architects and the District general counsel, it has been determined that sufficient reasons exist to exempt the Fire Prevention and Board Room project from competitive bidding.

Staff anticipates significant savings in staff time and associated costs by utilizing one firm for both construction projects.

- Staff recommends approval of the selection of Blach Construction for the two additional construction projects at the Armstrong Building.
- ***Board Action:***
Scheidegger/Newcomer—Approve the staff recommendation for selection of Blach Construction. Roll Call: Directors Clark, Monk, Newcomer, Pierson, Scheidegger, AYE. Directors Goold, Jones, Kelly, Orzalli, absent. Motion passed.

8. Resolution No. 2012-68 – OPEB Contract Agreement Establishing a California Employers' Retiree Benefit Trust (CERBT) with CalPERS—(Deputy Chief Wells)

- In order to establish a CERBT account with CalPERS, the Board of Directors needs to approve the Contract Agreement and the Delegation of Authority to Request Disbursements.
- Effective March 8, 2012, Senior Management started contributing \$100 monthly towards Other Post Employment Benefits (OPEB).
- On July 1, 2012, employee cost-sharing contributions will increase to 12%. The maximum cost sharing allowed by CalPERS for miscellaneous employees cannot exceed 10.595%, leaving a balance of 1.405% to be invested for OPEB.

Consequently, Metro Fire wants to establish a CERBT account with CalPERS in order to start investing these employee contributions.

- In response to Director Pierson, Chief Financial Officer McFarlane stated there is over \$1.7 million set aside for OPEB and it is her intention to come to a subsequent Board meeting and ask for authorization to transfer it into this fund once it is established.
- Staff recommended the Board adopt the Resolution authorizing entering into the Agreement and Election to Prefund Other Post Employment Benefits through CalPERS and give authority to the Fire Chief and the Chief Financial Officer to request disbursements from the OPEB Prefunding Plan on behalf of Metro Fire.
- **Board Action:**
Monk/Scheidegger—Adopt the Resolution. Roll Call: Directors Clark, Monk, Newcomer, Pierson, Scheidegger, AYE. Directors Goold, Jones, Kelly, Orzalli, absent. Motion passed.

9. Resolution No. 2012-69 – Accepting Assistance to Firefighter Grant Funding For Purchase of Cardiac Monitors/Defibrillators—(Larry Davis)

- In August of 2011, the Sacramento Metropolitan Fire District submitted an application to the United States Department of Homeland Security (US DHS), Federal Emergency Management Agency (FEMA), under the fiscal year 2011 Assistance to Firefighters Grant Program (AFG). The application requested funding for two projects totaling \$2,547,161.
 - 1. \$2,172,499 75 Cardiac Monitors \ Defibrillators at an estimated price of \$28,967 each
 - 2. \$374,662 Wellness and Fitness Program

- The maximum award under the AFG program for jurisdictions with populations in excess of 500,000 but less than 1,000,000 is \$1,750,000. Each project is scored independently and the number of projects requested is not limited. The AFG program has a twenty percent (20%) match requirement.
- On February 17, 2012 the District received notification that both of the projects submitted had been approved. With a total project award of \$2,547,161 and a maximum grant award of \$1,750,000, the District's share of the project was \$797,161 or thirty one percent (31%) of the total project. This situation is called an "over match".
- Subsequently, the District requested that the Wellness and Fitness program be eliminated from the award. It is staff's opinion that given that the project was funded in the FY 2011 AFG application round, it will score well in the FY 2012 round which will begin very soon. An application workshop for the FY 2012 AFG program is scheduled for May 31, 2012 in the District headquarters building at 10545 Armstrong Avenue at 1:00 p.m.
- On April 26, 2012 the District received notification that its request to amend the grant and remove the Wellness and Fitness program was approved. The amendment approves the Cardiac Monitor / Defibrillator project as originally requested. Total federal funding awarded is \$1,737,999, with \$434,500 as the applicant's share which will come from the Capital Facilities Fund.
- Recommended adoption of the Grant Acceptance Resolution.
- ***Board Action:***
Newcomer/Monk—Adopt the Resolution. Roll Call: Directors Clark, Monk, Newcomer, Pierson, Scheidegger, AYE. Directors Goold, Jones, Kelly, Orzalli, absent. Motion passed.

10. Resolution No. 2012-66 – Industrial Disability Retirement – Barry Flores—(Deputy Chief Wells)

- Application filed with the Public Employees' Retirement System, effective June 1, 2011.
- Findings determine that the disability is a result of injury or disease arising out of and in the course of employment.
- Staff recommended adoption of the Resolution.
- ***Board Action:***
Pierson/Monk—Adopt the Resolution. Roll Call: Directors Clark, Monk, Newcomer, Pierson, Scheidegger, AYE. Directors Goold, Jones, Kelly, Orzalli, absent. Motion passed.

PRESIDENT'S REPORT—(Gay Jones)

None.

FIRE CHIEF'S REPORT—(Deputy Chief Holbrook)

- Offered condolences to the Porter family and Sacramento City Fire on the passing of Engineer Bill Porter. A Celebration of Life will be held tomorrow, May 25, 2012, at 10 a.m., First Baptist Church, 8939 E. Stockton Boulevard, Elk Grove. Class A attire required for personnel.
- April 14, 2012 – Assistant Chief White attended the Dispatcher of the Year Recognition Awards on behalf of the District.
- April 18, 2012 – Metro Revenue Finance Committee met.
- April 21 – 25, 2012 – Cap-to-Cap in Washington, D.C. Positive reviews on the Simulator Project from FEMA.
- April 27, 2012 – Point West Rotary Clubs Firefighter of the Year Recognition – Firefighter Tim Beard will be honored.
- April 27, 2012 – members of the Command staff will be attending the Sacramento County District Attorney's Outstanding City Award event from 9 a.m. to 11 a.m., Board of Supervisors Chambers, 700 "H" Street.
- April 28, 2012 – the Horseless Carriage Club of America fundraiser dinner was held in Rio Linda.
- May 3, 2012 – 10th Annual Sacramento Police and Sheriff's Memorial Foundation Remembrance Ceremony.
- May 8, 2012 – Budget meeting for Command Staff.
- May 9, 2012 – 13th Annual Public Safety Community Appreciation Breakfast – Metro will be hosting a table.
- May 10, 2012 – Board/Management/Labor Workshop was held at 2101 Hurley Way, Sacramento.
- May 10, 2012 – Taste of the Little City – Safetyville USA – Firefighter Kevin Summers won again this year.
- May 15, 2012 – attended the Sacramento City Council Budget meeting.

- May 15 and 16, 2012 – Two regional class recruitment academy graduations.
- May 16, 2012 – Budget meeting – Command Staff, Labor and Division Managers.
- May 19 – 25, 2012 – Fire Chief Henke is attending the IAFC Metro Chiefs Conference in Kentucky.
- May 20 – 26, 2012 – Emergency Medical Services Week
- Engineers Promotional Exam was completed today.
- Battalion Chief Promotional Exam – Phase 1 and 2 will take place the week of June 4.
- May 29, 2012 – next Budget meeting – Command staff, labor and division managers
- Assistant Chief Walt White graduated from the Rancho Cordova Leadership Academy this evening.

New Hires – April 16 – Ray Iverson, Assistant Chief/Fire Marshal
May 8 – Amy Nygren, Office Technician
May 14 – Marie Bernal, Accounting Technician
May 14 – Ronald Empedrad, Controller

Reinstatement – February 27 – Tim Cronin, Logistics Technician
April 30 – Michael Magee, Fire Inspector II
May 1 – Michael Hambrick, Fire Inspector II
May 1 – Katarina Mitchel, Logistics Technician

Retirements – May 1 – Engineer Bob Webber, 25 years
Captain Greg Pryor, 29 years
Fire Inspector Wendy Roof, 25 years
Firefighter Jim Lamkins, 22 years

May 2 – Firefighter Kyle Strickland, 22 years

OPERATIONS REPORT – Assistant Chief Darren Taylor**EMS –**

Statistics since the last Board meeting:

- Metro – 5,693 EMS dispatches – transported 73% of the time.
- AMR – 1,820 EMS dispatches – transported 74% of the time.

Fire Incidents –

- 21 structure fires since the last meeting.

May 25, 2012 – Celebration of Life for Engineer Bill Porter

Metro Fire will be supporting Sacramento City Fire with coverage.

Sending over four fire engines and one truck to support their fire stations to allow personnel to attend.

Wildland Fire Season – declared May 28, 2012

Channel 10 News –

Video clip was shown of a puppy rescued from a sewage drainpipe.

GENERAL COUNSEL’S REPORT – John Lavra

- None

LOCAL 522 REPORT – Captain Ty Bailey, Vice President

- Thanked the Board and Fire Chief for including Local 522 in the trip to Cap-to-Cap.
- Congratulated all the members who retired.
- Thanked everyone involved in the Engineers Promotional Exam which was completed today.
- Meetings continue to move forward on the Single Role Paramedic Program.
- Board/Management/Labor Meeting – appreciated the opportunity to participate.
- Budget meetings – Thanked CFO McFarlane and staff for providing information they requested and looking forward to working with the District in the future.
- Congratulated Firefighter Kevin Summers for winning two years in a row in the cooking competition.

- Involved in the Standards of Coverage.
- Attended Supervisor Susan Peters reception and thanked her for inviting Local 522.
- Fire Ops 101 will be held June 6. 40 people have signed up to be a part of the event.
- Urged everyone to attend “A Tropical Affair Gala” on June 9, 2012 at 2425 Stockton Boulevard, to support the local Firefighters Burn Institute and Shriners Hospitals for Children. Tickets are available on-line for \$60 each or two for \$100. Can also be purchased at the door.

COMMITTEE AND DELEGATE REPORTS:

Executive Committee—(President Jones)

- Next Meeting: TBD.

Communications Center Delegate—(Deputy Chief Duane Arend)

- Report from last meeting – In the process of hiring a Center Manager; in negotiations with the Dispatchers and Supervisors Bargaining Groups
- Next Meeting: May 29, 2012 – 9:00 AM
Location: 2101 Hurley Way, Sacramento CA

California Fire & Rescue Training Authority—(Kelly)

- Next Meeting: June 20, 2012 – 10:00 AM
Location: California Emergency Management Agency, Media Room
3650 Schriever Avenue, Mather CA 95655

Finance Committee—(Monk)

- Next Meeting: June 14, 2012 – 5:00 PM

Policy Committee—(Pierson)

- Met today and referred the Alternative Work Schedule Policy to the Board.
- Next Meeting: June 28, 2012 – 5:00 PM

BOARD MEMBER QUESTIONS AND COMMENTS:

Monk:

- Attended the Horseless Carriage Fundraiser Dinner. Important to see the community working with the project. Supervisor MacGlashan was impressed and really appreciated the District working with the community and this group on the restoration project. An invitation was extended to all the district Board members to come out and look at the project.
- Congratulated all of the retirees.

- Thanked Mr. Davis for doing an excellent job on finding money to keep the District going.

Pierson:

- Extended condolences to the family of Engineer Bill Porter and requested the meeting be closed in his honor.
- Thanked everyone for their kind words and flowers on the sudden passing of his mother a few weeks ago. It meant a lot to him and his family.
- A week after that his son totaled his car in Sac Metro's jurisdiction. He was very impressed with the engine company that responded and that they were very professional and courteous. It's nice to know we are providing that kind of service out there in the community.
- Attended the Board Retreat and it is comforting to see how our District works together, with labor and management and the Board all on the same page. If we continue this cooperative style, it saves money and is more efficient.

Scheidegger:

- Regarding the Firefighters Grant, the District needed to replace the cardiac monitor/defibrillators. The dwindling pool of money is an issue but we can't operate without this equipment. The hustle of Mr. Davis and his staff is deeply appreciated.
- Impressed with Assistant Chief Daniels and the implementation of the iPad Program, improved record keeping, and the things he is accomplishing. The District appreciates his work.

Newcomer:

- Welcomed Tim Beard back even though it is to light duty.
- Congratulated Firefighter McDade on his air time and thanked the crews for the work on rescuing the puppy.
- Congratulated Assistant Chief White on graduating from the Rancho Cordova Leadership Program.
- Congratulated all of the retirees.
- Welcomed back the reinstated employees and the new hires to the District.

Clark:

- Cautioned the public at large to be careful with fires on the Memorial Day weekend and to wear life jackets when out on the waterways.
- A subject that was near and dear to Director Lawson is the United Way Toilet Paper Drive. Fox 40 and the Sac Bee are sponsoring the drive being held on June 14 from 7 a.m. – 7 p.m. at Cal Expo. This really helps the non-profit organizations.

CLOSED SESSION 6:25 PM

(Taken out of order after the Consent Agenda)

RECONVENE TO OPEN SESSION 7:52 PM

Report by General Counsel Lavra:

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION—
(Attorney Colin Connor)**

Pursuant to California Government Code Section 54956.9 (a) – Two (2) matters of Workers' Compensation Settlement Authority; One (1) matter of Industrial Disability Retirement

- A. Barry Flores v Sacramento Metropolitan Fire District
Claim # SMDF - 356171

The Board voted by 5 – 0 to give the District's Third Party Administrator authority to settle the Workers' Compensation claim. Absent from the vote were Directors Goold, Jones, Kelly, and Orzalli.

The Industrial Disability Retirement Resolution will be considered in open session under Action Item No. 10.

- B. Louis Motto v Sacramento Metropolitan Fire District
Claim #SMDG – 545091

The Board voted by 5 – 0 to provide the District's Third Party Administrator authority to settle the pending Worker's Compensation claim. Absent from the vote were Directors Goold, Jones, Kelly, and Orzalli.

ADJOURNMENT –The meeting was adjourned at 8:25 p.m. with a moment of silence in memory of Engineer Bill Porter.

Gay Jones, President

Randy Orzalli, Secretary

Charlotte Tilson, Clerk of the Board